



Tribal Development Director

Haliwa-Saponi Indian Tribe

Job Announcement

Description: Under the direction of the Tribal Administrator, the Tribal Development Director is charged with researching the prerequisites and criteria for acquiring additional programs and services available to Indians and Tribes and utilizing that research to assist the Tribe in obtaining access to more of these programs and services. A detailed Job Description is available upon request.

Requirements: Any combination of education and experience equivalent to a Bachelor's degree with three years of successful progressive experience working in a public or Tribal Government capacity or similar environment in a corporate structure OR a Master's degree with one year of experience in the acquisition, oversight, supervision and management of multiple grant-funded programs at a tribal, state, or federal entity.

Compensation: The annual salary range for this position is \$75,000 - \$90,000. The tribe also provides a comprehensive employee benefits package.

Application

Requirements: An official completed Haliwa-Saponi Indian Tribe application and any supporting documents (transcripts, certifications, awards, etc.) are required to fully evaluate your qualifications for this position. The completed application and supplemental materials must be received by 5:00 p.m. on/before the "apply by" date; postmarks will not be accepted. All portions of the application must be completed as they relate to your background for this position. Applications may not refer to a resume or other enclosed document (i.e. "see resume" or "see attached"), nor will these items be accepted in lieu of a completed application. We will be unable to consider incomplete applications for this position. A drug test and criminal background check will be required before hiring.

Apply by: Wednesday, July 1, 2026

Apply to: Human Resources Coordinator
Haliwa-Saponi Indian Tribe
Post Office Box 99
Hollister, NC 27844
(252) 586-4017

The Haliwa-Saponi Indian Tribe is a drug-free workplace. In compliance with the Immigration Reform & Control Act of 1986, the Tribe will employ only those who are U.S citizens or legal aliens authorized to maintain employment in the United States. Tribal members are encouraged to apply, however we are an equal opportunity employer, so all are welcome to apply.